

**FORD RIVER TOWNSHIP HALL  
RENTAL POLICY**

Ford River Township Hall will be rented to Ford River township residents, property owners, Volunteer Fire Fighters, and/or Employees only.

ONE TIME PER AGREEMENT	DEPOSIT:	RENT PER DAY:
Hall		
Weddings / Class Reunions	\$200.00	\$375.00
Commercial Activities / Family Reunions	\$200.00	\$200.00
All other rentals of Township Hall	\$200.00	\$125.00
Pavilion		
Weddings / Class Reunions	\$200.00	\$375.00
Commercial Activities / Family Reunions	\$200.00	\$200.00
All other Rentals of Pavilion	\$200.00	\$125.00

Rental of both buildings will include price for proposed rental, plus rental for additional building. In addition, renter will provide security deposit for both buildings.

To reserve a date a lessee must sign the rental agreement with a \$50.00 non-refundable deposit which will go towards the rental fee. A lessee shall receive no key until the clerk has received the required guaranteed refundable deposit, remainder rent paid in full, and proof of insurance (4weeks prior to rental or guaranteed funds such as cashers check).

The Ford River Township staff, upon the return of the key and clean-up procedure statement, shall check the hall to ensure that the hall has been properly cleaned and there is no damage to the property owned by Ford River Township.

The Clerk after confirming no damage has been done to the building will then process the deposit refund. Any damage found, or over usage of contracted time will be deducted from the refundable deposit.

The Ford River Township Rental Policy was adopted at the April 19, 1993, Ford River Township Board regular meeting. (Amended May 11, 1998, July 14, 2003, March 8, 2010, March 11, 2019, March 8, 2021)

**THIS POLICY SHALL TAKE EFFECT FOR ALL BOOKINGS TAKEN AFTER MARCH 8, 2021.**

Debbi Brown  
Ford River Township Clerk